

# Families and Communities United Advisory Board Meeting Minutes May 26, 2011

## Families and Community United Mission

FCU advocates, educates, supports and empowers individuals involved with family service systems to be resources for themselves and their communities.

**Attendance:** Denise Hoffman, Bobbi Roach, Wendy Unger, Marsha Banks, Kim Hengst, Cindy Gore, Mike Danner, Mike Byers **Phone:** Gloria McDonald

- Overview of Agenda
- Review of 4/28/11 Advisory Board Action Plan
  - Where do we want to sort all the documents for the group?
    - SharePoint anticipated for July
  - FGDM Discussion Board
    - Decide what group wants posted
- Strategic Plan Implementation ( Current Work)
  - Outreach Committee
    - Brochure – Cindy
      - Brochure will go to printers in June 2011 and copies will be available at the June 23<sup>rd</sup> meeting.
    - Reviewed Brochure Strategic Plan
      - Mike B. can address recruiting at County Connect Quarterly meetings
        - Cindy will compile an action plan for distribution
        - Plan to recruits parents – slots need to be filled by June 30
        - Additional applications and brochures can be obtained by contacting Cindy ([lcg7@pitt.edu](mailto:lcg7@pitt.edu) or 717-795-9048 # 50203) or Denise ([dmh104@pitt.edu](mailto:dmh104@pitt.edu) pr 717-795-9048 # 50273).
    - Website – Monica
      - Update – currently meeting with MIS Department
  - Membership Committee
    - Update
      - No new applicants
      - Finalizing the tool kit application

- Finished the screening call checklist
      - Caller goes through the total list with potential applicants
      - All applicants will receive a copy of the reference questionnaire to share with their references.
- Families and Communities United Retreat – Denise
  - Ideas on what a face to face should look like
    - Decision to table this – revisit in 3 months
- Open Discussion
  - Children, Youth, and Family Engagement Work Group – Wendy
    - Toolkit presentation (how to orient youth and families on boards and committees)
      - Committee to develop resource guide and training
        - PowerPoint for training to engage youth and parents by Denise, Cindy and Lauren
        - Resource guide with top 10 lists tips for engaging youth and families on boards
  - Events
    - Partnership for Hope – local events folder
    - Faith Summit
      - Faith based organizations – sponsoring
        - Annual Fatherhood Family Festival – at the state museum – June 10<sup>th</sup> deadline to apply – event is June 18<sup>th</sup> from 10 am to 4 pm
    - Project Homeless Connect
      - Expo at the Farm Show
        - People in facilities who don't have permanent housing
          - Event date September 16<sup>th</sup>
          - Working and residing in shelter, inter faith shelter, transition housing and hotel
          - Need to know
    - Hamilton Health
      - Health center for free clinic, dental office, pharmacy, etc.
    - Blair – Youth League – outside of school sports
      - Coordinated by FIX agency – very strong numbers and feedback
    - Subcommittees and subgroups within county – trying to pull parents, shared the information from FCU – natural parallels
      - Mission, vision & purpose – driven by families
      - Making connections for group
      - Presentations for conferences on the road – ways for people to share the successes
    - Pennsylvania Statewide Adoption and Permanency Network (SWAN)

- 19<sup>th</sup> Annual Permanency Conference – “Assuring a Legacy”
  - Lancaster Host Resort and Conference Center, 2300 Lincoln Highway East, Lancaster, PA 17602 – July 20 – 22, 2011
  - Daycare on site for fee of \$50
- Family Development Class across the state
  - Putting families first
  - County Administrator will be receiving letter about how they engage families now tied to the Continuous Quality Improvement
- Youth Retreat
  - PA CWTP sent out registration today to coordinate youth participation
    - Event is August 8 – 12, 2011
    - 16 activities for youth
    - To participate please contact Brandie Gilbert at [bms27@pitt.edu](mailto:bms27@pitt.edu) or 717-605-0257 by July 23, 2011.
    - Thursday, August 11<sup>th</sup>, is a good day to participate because of interaction with the participants at the 2:30 event. That night there is a banquet with a keynote speaker, LaTasha C. Watts, and talent show.
- Next Steps
  - Bring resources to share and discuss with the group.
- Next Meeting June 23, 2011 3:30 to 5:30 p.m.